

# Agenda for Crystal Park HOA Board December 11, 2024

## I. MEETING DETAILS

Date: 12/11/2024

Time: 6:30pm

Location: Zoom

## II. ATTENDEES.

The following persons were present:

Jessica Rolston, Jamie Curboy, Danielle Elliott, Patrick Lansdon, Brian Crawford, John Cashero, Shar Borders

The following persons were absent:

Fred Stipkovits

## III. CALL TO ORDER.

- A. Call to Order - the meeting was called to order at 6:34 p.m.
- B. Approval of Current Meeting Agenda - motion was made to approve the agenda and carried a 7-0 vote.

## IV. ACTION ITEMS.

- Review and approve assessment and budget forecast to be sent to homeowners on Friday, January 3
  - Motion to adjust annual dues to an even dollar amount (Trash \$272.50 and Crystal Park dues \$494.50 for a total of \$767.00). Motion carried a 7-0 vote.
- Review bids and select vendor for lawn/landscape services
  - Motion to accept the bid by Foley's Lawncare to provide lawncare services through 2026 for the HOA. Motion carried a 7-0 vote.
- The terms of Jessica Rolston as President and Jamie Curboy as Vice-President, Danielle Elliott as Treasurer, and Patrick Lansdon as Secretary of the Crystal Park Homeowners Association are ending, effective December 31, 2024. The Board thanks them for their past service as board members.
- Election of Board Members to Officer Positions
  - Motion to nominate Shar Borders as President - Motion carried a 7-0 vote.
  - Motion to nominate John Cashero as Vice-President - Motion carried a 7-0 vote.
  - Motion to nominate Patrick Lansdon as Treasurer - Motion carried a 7-0 vote.
  - Motion to nominate Brian Crawford as Secretary - Motion carried a 7-0 vote.

## V. DISCUSSION ITEMS.

- Budget Update
- Outstanding project status
  - fence repair
  - parking lot repair
- Other transitional notes/topics for new leadership

**VI. ADJOURNMENT.**

Meeting minutes approved at 7:35pm  
Meeting adjourned at 7:36pm

Submitted by: *Patrick Lansdon*

Print Name: Patrick Lansdon

Approved by: *Jessica Rolston*

Print Name: Jessica Rolston