

# Agenda for Crystal Park HOA Board November 13, 2024

## I. MEETING DETAILS

Date: 11/13/2024

Time: 6:30pm

Location: Zoom

## II. ATTENDEES.

The following persons were present: Jessica Rolston, Shar Borders, Danielle Elliott, Brian Crawford

The following persons were absent:

Fred Stipkovits, Patrick Lansdon, Jamie Curboy, John Cashero

## III. CALL TO ORDER.

- A. Call to Order - the meeting was called to order at 6:34 p.m.
- B. Approval of Current Meeting Agenda - motion was made to approve the agenda and carried a 4-0 vote.

## IV. ACTION ITEMS.

- Approve 2025 Dues/Fees - a motion was made by Jessica to increase the fees to \$272.14 and the dues to \$494.19 (respective percentage increases) for a total of \$766.33 assessment for 2025. The motion was seconded by Danielle. Vote carried 4-0 in favor of the 2025 assessment.

## V. DISCUSSION ITEMS.

- Budget Update -
  - An estimated balance of \$30K will be carried over from 2024. This does not count for the painting of the fence which we still need to get a bid for repair.
- 2025 Dues and Fees - consider upcoming repairs, increases in major vendors, etc.

### HOA Dues increases

#### 2024 assessment -

Fees - \$265.50

Dues - \$484.50

Total - \$750.00

Trash increase forecast - 5% (July - Dec) - \$6.64 - locked-in guarantee no higher than 5%

Dues increase (voted 2% annually) - \$9.69

Total increase - \$16.33

#### 2025 proposed assessment -

Fees - \$272.14

Dues - \$494.19

Total - \$766.33

- New resident/Welcome Committee - Jessica will reach out to Shannon to see if she is still interested in the committee. Put out a call for additional members. Recommend SOPs with the committee lead to contact the treasurer monthly to get a list of new homeowners to welcome.

## VI. ADJOURNMENT.

Meeting minutes approved at  
Meeting adjourned at 7:54 p.m.

Submitted by: Patrick Lansdon

Print Name: Patrick Lansdon

Approved by: Jessica Rolston

Print Name: Jessica Rolston